

National Taiwan University Regulations for Undergraduates Pursuing a Minor

Revisions:

- Approved on 1998.01.09 by Ministry of Education Letter No. Tai(87)Gao(II)86152704
- Approved on 2001.04.02 by Ministry of Education Letter No. Tai(90)Gao(II)90043875
- Reviewed on 2004.07.09 by Ministry of Education Letter No. TaiGao(II)0930088625
- Amended on 2015.10.16 at the 1st Academic Affairs Meeting of the 1st Semester, Academic Year 2015
- Amended on 2017.06.09 at the 2nd Academic Affairs Meeting of the 2nd Semester, Academic Year 2016
- Amended on 2019.03.22 at the 1st Academic Affairs Meeting of the 2nd Semester, Academic Year 2018
- Noted on 2020.03.09 by Ministry of Education Letter No. TaiJiaoGao(II)1090003226
- Noted on 2020.04.13 by Ministry of Education Letter No. TaiJiaoGao(II)1090042713
- Noted on 2021.08.17 by Ministry of Education Letter No. TaiJiaoGao(II)1100105353 (Articles 1, 2, 3, 4, 5, 6, 8, 9, 10, 14)
- Amended on 2022.01.07 at the 2nd Academic Affairs Meeting of the 1st Semester, Academic Year 2021
- Noted on 2022.01.27 by Ministry of Education Letter No. TaiJiaoGao(II)1110008168 (Article 3)

Article 1

Pursuant to Article 28 of the University Act and Article 25 of its Enforcement Rules, these regulations, referred to as the "National Taiwan University Regulations for Undergraduates Pursuing a Minor" (hereinafter referred to as "the Regulations"), are hereby established.

Article 2

Departments and degree programs (hereinafter referred to as "departments") may mutually offer minors. Each department may specify the quota, standards, and requirements for admitting minor students, subject to review by the Office of Academic Affairs.

Article 3

Undergraduate students may apply to pursue a minor after completing at least one year of study but before the beginning of the first semester of their final academic year (excluding extended study periods). Approval is limited to one instance.

Students who have already been approved to pursue a minor but wish to change to another department must apply to relinquish their original minor status through the Office of Academic Affairs and reapply according to the Regulations. This is allowed only once.

Students applying for a minor at other universities must also follow the National Taiwan University System guidelines on inter-university dual major and minor studies.

Article 4

Applications for a minor must be submitted to the Office of Academic Affairs within the application period specified in the university calendar. Applications must be verified by relevant department heads and deans, then approved by the Dean of Academic Affairs.

Article 5

The department offering the minor shall designate a minimum of 20 required credits, which will be announced by the Office of Academic Affairs.

Article 6

Credits earned for the minor must be additional to the minimum graduation credits required by the student's primary department.

Compulsory courses in the primary department cannot be double-counted as minor courses. If the student does not meet the required credits due to this restriction, the minor department will assign substitute courses to fulfill the deficit, which must be reported to the Office of Academic Affairs.

Article 7

For minor students, credits and grades from both the primary department and minor courses will be combined each semester. Course selection and grades shall be managed according to the university's academic regulations.

Article 8

The minor title shall be recorded on the student's transcript and other relevant documents. However, if a student does not complete the required minor courses and credits by graduation, or if they withdraw, the minor title will not be noted on official documents.

For students who complete the required minor courses and credits, their bachelor's degree certificate will include the minor title.

Article 9

Students who meet the graduation requirements of their primary department but have not completed the minor courses and credits may apply to withdraw from the minor program through the Office of Academic Affairs.

Applications for withdrawal must be submitted by December 25 for the first semester and by May 25 for the second semester, with the following exceptions:

1. If listed as an alternate in the entrance exam for a master's program, the student must apply within five working days of receiving a confirmed admission notification.

2. If unable to complete the minor due to failure in minor courses, the application must be submitted within five working days of the grade release.
3. In other special circumstances, with supporting documentation and approval from the Office of Academic Affairs.

Article 10

Students may not request course withdrawal or suspension after the course add/drop or withdrawal deadline by citing withdrawal from the minor program.

After relinquishing minor status, credits from previously completed minor courses may only count as elective credits in the primary department if approved by the department chair.

Article 11

Students may independently complete minor course credits (excluding inter-university minors) and apply for minor certification in the semester they plan to graduate. Applications must be submitted by the end of October for the first semester and by the end of March for the second semester.

If a student has completed at least half of the minimum required credits for any minor, they may apply to extend their study period. The application deadline is December 25 for the first semester and May 25 for the second semester.

Article 12

The maximum number of minors a student may obtain is two, including any minor acquired upon abandoning a dual major prior to graduation.

Article 13

Matters not specified in the Regulations shall be handled in accordance with university academic regulations and relevant laws.

Article 14

The Regulations shall take effect upon approval by the Academic Affairs Meeting and publication, subject to Ministry of Education review. Amendments shall follow the same procedure.