

Regulations for the Nomination (Selection) of Candidates for the Outstanding Teacher Service Award,

Department of Political Science, National Taiwan University

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- Article 1 The Department of Political Science at National Taiwan University (“the Department”) hereby establishes these Regulations in accordance with Article 4 of the *National Taiwan University Regulations for the Outstanding Teacher Service Award* to nominate (select) candidates (including teams) for the Outstanding Teacher Service Award at National Taiwan University. Any matters not stipulated in these Regulations are handled in accordance with the relevant regulations of the University and the College of Social Sciences.
- Article 2 The Selection Committee for the Outstanding Teacher Service Award candidates (“the Committee”) consists of the following ex-officio and nominated members. The Department Chair serves as the convener and meeting chair.
1. Ex-officio member: The Department Chair serves as an ex-officio member.
 2. Nominated members: The Department Chair appoints four full-time faculty members of the Department as committee members and two full-time faculty members of the Department as alternate committee members.
- The term of office of the ex-officio member coincides with the appointment as Department Chair. Nominated members serve for a term of one year and may serve consecutive terms.
- If a member is a candidate, they must recuse themselves from reviewing or discussing matters related to their own interests, and an alternate member should attend the meeting in their place.
- Article 3 The Outstanding Teacher Service Award comprises two categories, the Outstanding Social Service Award and the Outstanding University Service Award. The Committee may recommend up to one individual (or one team) for each award category in accordance with the applicable regulations of the University and the College of Social Sciences, based on the candidates’ teaching and research profiles, specific service achievements, reasons for recommendation, and relevant supporting documents.
- Article 4 All full-time faculty members of the Department (including jointly appointed and retired faculty) who in addition to excelling in teaching and research, also actively engage in service both within and outside the University, or who contribute to society through their academic knowledge, and whose performance is outstanding and exemplary, are eligible to be candidates. However, those who have been awarded the Distinguished Service Award within the past five years or have been awarded the Distinguished Service Award twice previously will not be nominated again. Teams are not subject to this restriction.
- Article 5 A quorum of at least two-thirds of the members present is required for a Committee Meeting

to take place, and resolutions require the approval of a majority of the members present.

Article 6 In the event of any matters not covered by these regulations or any ambiguities, the Committee shall make supplementary decisions or interpretations with the agreement of at least two-thirds of the members present.

Article 7 These Regulations are effective from the date of promulgation after being approved by the Department Affairs Meeting.