

Regulations for the Use of Mentorship Funds of the Department of Political Science, National Taiwan University

Approved by the Department Affairs Meeting on November 18, 2003

Amended and approved by the Department Affairs Meeting on May 10, 2005

Amended and approved by the Department Affairs Meeting on January 9, 2007

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1. The Department of Political Science at National Taiwan University establishes these Regulations for the effective use of mentorship funds based on the resolution of the second Department Affairs Meeting of the fall semester of the 2003–2004 academic year.
2. The University allocates the use of mentorship funds into two categories. The first category is individual mentorship funds of NT\$300 per student. Mentors can use these funds at their own discretion. The remaining funds are comprehensive mentorship fees, which are managed by the Department.
3. A Student Affairs Committee is established to effectively use and manage mentorship funds. The Student Affairs Committee consists of between five and seven members, and the Department Chair serves as the Committee Chair. The Committee members are nominated by the Committee Chair from among the full-time faculty members of the Department and appointed after obtaining the approval of the Department Affairs Meeting. The Committee Chair appoints an Executive Director from among the Committee members. Committee members serve a term of one year.
4. The use of comprehensive mentorship funds aims to enhance students' academic performance, provide necessary life counseling services, and promote extracurricular activities. The specific allocation for each year is decided by the Student Affairs Committee.
 - (1) Enhancing students' academic performance may include awards for research, writing, publication, and editing, with a focus on cultivating cross-institutional academic leadership and management skills.
 - (2) Providing life counseling may include emergency assistance, career planning, psychological counseling, and other necessary items.
 - (3) Promoting extracurricular activities may include clubs, competitions, recreational activities, etc.
5. The use of comprehensive mentorship funds includes both planned use of funds and applications for funds. For accepted applications, a report on the activity's outcomes (including text and photos, typed on A4 paper, at least one page, with at least two photos of the activity, submitted in both hard copy and electronic format) must be attached when processing reimbursements.
6. Decisions of the Student Affairs Committee are made by consensus. When necessary, opinions from relevant groups or individuals should be sought. Decisions should take into consideration the total budget and aim to maximize the benefits of interaction between students and the Department.
7. The Department Affairs Meeting supervises the processing of reimbursements from comprehensive mentorship funds.
8. These Regulations are implemented after obtaining the approval of the Department Affairs Meeting.